

Cornell Notes

Title of Chapter in Textbook or of PowerPoint _____

Reduce & then Recite

- Create questions which elicit critical thinking, not 1 word answers
- Write questions directly across from the answers in your notes
- Leave a space or draw a pencil line separating questions

Record for Review

- Write headings and key words in colored pencil
- Take sufficient notes with selective (not too much verbiage) & accurate paraphrasing
- Skip a line between ideas and topics
- Use bulleted lists and abbreviations
- Correctly sequence information
- Include diagrams or tables if needed for clarification

Reflect & Recapitulate

In your own words and in complete sentences, write a 3 - 4 sentence summary paragraph.
Your summary should cover the main concepts of the notes, be accurate, and have adequate details.